

Employment Practices Liability Insurance LAWYERS QUICK QUOTE APPLICATION FORM



A. Name of Primary Insured: _____

Address:

Please enter your zip code here:

B. What is your Web Site address? WWW. _____

C. Are you a partnership, LLP, corporation or other? _____

D. How long has the company been under current management? _____ Years

E. What percentage of your revenue is derived from plaintiff work? _____ %

F. Limit requested: US\$ _____ Self-Insured Retention requested: US\$ _____

	YES	NO
G. Have there been any Employment related claims made against you in the last five years?	<input type="checkbox"/>	<input type="checkbox"/>

H. Are any Partners, Management or Supervisory Employees aware of any facts, incidents or circumstances which may result in a claim being bought?	<input type="checkbox"/>	<input type="checkbox"/>
<i>If you answered "YES" to any of the above please provide further details on a separate sheet.</i>		

I. Total number of employees (including Partners, Directors and Officers, all locations and subsidiaries)
 Full Time _____ Part Time _____ Seasonal _____ Temporary _____ Leased _____

J. How many of your staff are; Lawyers _____, Partners _____, other _____

K. What was your annual staff turnover rate last year? _____ %

L. What percentage of staff earns over \$100,000? _____ %

M. Do you have an "up or out" policy?	<input type="checkbox"/>	<input type="checkbox"/>
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N. Have you had any branch or office closures in the last 18 months?	<input type="checkbox"/>	<input type="checkbox"/>
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O. Do you plan to purchase, merge with or take over any companies, in the next 18 months? ...	<input type="checkbox"/>	<input type="checkbox"/>
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P. Do you have a Human Resources or Personnel Department?	<input type="checkbox"/>	<input type="checkbox"/>
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Q. Do you require job applicants to use an employment application form?	<input type="checkbox"/>	<input type="checkbox"/>
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R. Do you publish an employee handbook?	<input type="checkbox"/>	<input type="checkbox"/>
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S. Does the handbook contain?		
1) an equal opportunity statement	<input type="checkbox"/>	<input type="checkbox"/>
2) an at will statement	<input type="checkbox"/>	<input type="checkbox"/>
3) anti harassment policies	<input type="checkbox"/>	<input type="checkbox"/>
4) written grievance procedures	<input type="checkbox"/>	<input type="checkbox"/>
5) Do all employees acknowledge receipt of the handbook?	<input type="checkbox"/>	<input type="checkbox"/>

Date _____ Applicant's Signature _____